Open Position: Outreach & Overdose Prevention Team Lead

BASIC INFORMATION

The Hawai‘i Health & Harm Reduction Center (HHHRC) provides harm-reduction focused services to marginalized populations in Hawai‘i, including people living with and/or affected by HIV, hepatitis, substance use, homelessness, and the transgender, LGBQ and the Native Hawaiian communities. We strive to empower the diverse communities we serve through outreach, support, and education.

Supervisor: Outreach & Overdose Prevention Program Manager

Availability: The position will remain open until filled. HHHRC reserves the right to close this hiring process at any time without further notice.

SUMMARY OF POSITION: Permanent, full-time, exempt (1 FTE) position with Hawai‘i Health & Harm Reduction Center (HHHRC) located in Honolulu, Hawai‘i. Expected hours of work are generally between 8am to 4:30pm Monday through Friday with the occasional schedule change to accommodate events and conferences. Salary is commensurate with experience. The Team Lead is responsible for conducting outreach, overdose prevention, health education, HIV and hepatitis C counseling, testing and referral, distributing safer sex supplies, and distributing and exchanging harm reduction supplies for safer drug use with HHHRC syringe exchange and overdose prevention program participants.

PRIMARY RESPONSIBILITIES:

HEALTH EDUCATION, TESTING, AND REFERRALS
- Provide HIV/AIDS, STD, and viral hepatitis prevention education
- Provide overdose prevention education and naloxone distribution to program participants
- Discuss issues about general health of people who use intravenous and non-intravenous, their partners, and families
- Share information about community resources available, and successfully provide referrals (substance use treatment, medical care, social services)
- Provide HIV/hepatitis C counseling and testing
- Share practical information on proper disposal of used syringes and paraphernalia
- Share basic information concerning legal issues and challenges related to drug use
- Share practical demonstrations of safe use of female condoms, male condoms, dental dams, and lubrication

OUTREACH WITH SAFER SEX AND DRUG USE SUPPLIES
- Provide syringe exchange services at mobile van sites
- Provide street-based exchange during outreach
- Provide individual Syringe Exchange Appointments
- Engage community members on empowerment processes aimed mainly to reduce risks as active drug users and active sexual partners
- Provide syringe pick-up within the surrounding area of outreach sites
- Perform vanload and unload, restock supplies as needed
OVERDOSE PREVENTION EDUCATION
- Teach individuals and groups how to prevent, recognize the signs of, and respond to a drug overdose
- Teach individuals how to use naloxone and fentanyl test strips

ADMINISTRATIVE
- Maintain van cleanliness and maintains service schedules
- Fill out various forms for outreach
- Write monthly field notes
- Data entry in an electronic medical record
- Participate in the development of alternative prevention strategies, after approval of direct supervisor

PROGRAM COORDINATION & ADMINISTRATIVE
- Coordinates all programmatic aspects of the syringe exchange and overdose prevention programs to ensure quality and meet outcomes and timelines
- Assists with data collection, and analysis Conducts quality assurance efforts to ensure program effectiveness
- Coordinates outreach worker trainings and disseminates information and updates to staff

COMMUNITY COLLABORATIONS
- Represents the agency at coalition and other community meetings
- Increases the visibility of HHHRC and harm reduction through networking and collaborations
- Develops collaborations and partnerships to further agency’s mission and vision

TRAININGS AND PRESENTATIONS
- Conducts harm reduction, syringe exchange, overdose prevention, and other presentations at meetings, trainings and conferences, and as requested by outside agencies
- Develops PowerPoint presentations, workshop curricula, and participant handouts on harm reduction

ADVOCACY
- Promotes social justice for HHHRC participants and other marginalized people
- Advocates for people HHHRC serves through legislative, policy, and systems change which promotes HHHRC’s mission and vision.
- Performs other duties as needed or assigned.

WORK ENVIRONMENT
- Job duties require Team Leads to spend up to 30 hours a week outdoors doing outreach and driving to meet syringe exchange participants on various parts of the island.

MINIMUM QUALIFICATIONS
- **Education:** High school degree required; Bachelor’s degree preferred
- **Experience:** Relevant life experience and/or experience in street outreach and harm reduction preferred
- **Knowledge and Skills:** Strong interpersonal, written, and oral communication skills. Good crisis intervention and de-escalation skills. Basic computer skills required, including Microsoft Office. Knowledge of addiction and injection drug use a plus.
- **Abilities:** Non-judgmental attitude and the ability to respect the knowledge, actions and feelings of others is required. Must have the ability to deal with difficult interactions with care, compassion and assertiveness, and the confidence and ability to work independently. Ability to relate effectively to people of a wide variety of backgrounds.
- **Physical and/or Medical Demands:** The job entails many hours of sitting due to the majority of outreach being done out of mobile vans, but also includes walking long distances while conducting street-based outreach. Outreach Workers need to be able to lift 30 pounds and pull 40-pound cart on daily basis in order to restock supplies.
• **Travel:** This position requires a valid Hawai‘i State Driver's License as Outreach Workers are required to drive company vans for outreach. There may be limited travel to Neighbor Islands or the continent for conferences or work events.

**TYPICAL PHYSICAL DEMANDS**

• **Essential:** standing, sitting, walking, finger dexterity, seeing, hearing, speaking, reaching above, at and below shoulder, frequent gripping of an object.

• **Occasional:** stooping, bending, squatting, twisting body, lifting, carrying weight up to 20 pounds.

**HOW TO APPLY**
To apply, please visit [www.hhhrc.org/employment](http://www.hhhrc.org/employment) for detailed instructions and to download HHHRC’s employment application. Send all application documents by postal mail or email to:

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