OPEN POSITION: Registered Nurse

ABOUT HHHRC: The Hawai'i Health & Harm Reduction Center (HHHRC) provides harm-reduction focused services to marginalized populations in Hawai'i, including people living with and/or affected by HIV, hepatitis, substance use, homelessness, and the transgender, LGBQ and the Native Hawaiian communities. We strive to empower the diverse communities we serve through outreach, support, and education.

DEPARTMENT/PROGRAM: Temporary Quarantine and Isolation Center (TQIC)-
Background on Center: The TQIC was established in response to the anticipated need of those most vulnerable; unsheltered individuals, either physically demonstrating symptoms of SARS-CoV-2 (COVID-19) virus awaiting lab test results, or houseless having tested positive for COVID-19, stable for discharge from the emergency department (ED) or hospital needing continued isolation. The primary function of the facility is to contain the spread of COVID-19 and to also reduce the strain on local emergency healthcare facilities. Visit https://health.hawaii.gov/bhhsurg/tqic/ for more information.

How Referrals are Made to TQIC: TQIC is accessed through two primary pathways, (1) Hospital/ ED referrals via a warm hand off through the provider to provider line at 808-683-5484 (f: 808-425-4013) or (2) community referral via the Coordinated Access to Resources Entry System (CARES) at 808-832-311.

RESPONSIBLE TO: HHHRC; Medical Director; Partner Agencies, and Clients

PRIMARY RESPONSIBILITIES: Responsible for providing professional services which may include assessing, planning, communicating, implementing and evaluating the level of care delivered to patients. Considers age related needs in the planning and delivery of patient care. Responsible for coordinating clinical care of the patient and implementing nursing procedures. Integrates all care providers into the plan of care to ensure quality patient outcomes to the underserved homeless population. May be responsible for the supervision of the Medical Assistants, Certified Nurse’s Aides (CNA), or other ancillary personnel. Responsibilities include, but are not limited to, initiation and development of the plan of care, patient/family education, utilization management, transfer and discharge planning.

MAJOR DUTIES & RESPONSIBILITIES
• Coordinate patient care in collaboration with a wide array of healthcare professionals. Facilitate the achievement of optimal outcomes in relation to clinical care, quality and cost effectiveness.
• Coordinates admissions and transfers of PUI (person under investigation) for COVID -19 to the Temporary Quarantine Center.
• Ensure compliance with standards of care and practice in accordance with all established policies, procedures, and guidelines under the Temporary Quarantine Isolation Center
• Perform physical exam and health histories.
• Provide health promotions, counseling, and education.
• Administer medications, wound care, and numerous other personalized interventions.
• Direct and supervise care provide by other healthcare professionals.
• Accountable for making patient care assignments based on the scope of practice and skill level of assigned personnel.
• Recognize adverse signs and symptoms and quickly react in emergency situations.
• Communicate and collaborate with a diverse group of people for the purpose of informing the healthcare team of plans/actions, for teaching/education to benefit the patient/family and organization.
• Make referral appointments and arrange specialty care as appropriate.
• Provide comprehensive nursing care for all ages and families in Temporary Quarantine Isolation Center (TQIC) utilizing evidence-based clinical practice guidelines and engage patients actively in their health care.
• Collaborate and integrate with members of the HHHRC/TQIC Team, other departments, and directors to achieve optimal care for the patient in the MHP model.
• Actively participate in HHHRC Team huddles. Proactively assist the team’s identification of diagnostic procedures required during schedule scrub. Assist with the identification of patient education needs and review plan with team members for coordination of educational needs.
• Coordinate the screening of enrolled patients to identify patients needing preventative services and education based on their specific health care needs including, but not limited to, health and wellness topics, medical conditions, and medical procedures

Typical Physical Demands

• Essential: standing, sitting, walking, finger dexterity, seeing, hearing, speaking, reaching above, at and below shoulder, frequent gripping of objects.
• Occasional: stooping, bending, squatting, twisting body, lifting and carrying weight up to 20 pounds.
• Operates various office and medical equipment including personal computers.
• Requires good physical and mental health. Duties require attention to detail, alertness, tolerance to stress, sound judgment, critical thinking skills, logic and ability to follow orders

Typical Working Conditions

• May be exposed to communicable disease and body fluids, sharps and chemicals. (All appropriate CDC & DOH recommended Personal Protective Equipment- PPE) will be provided, if needed.
• May be required to deal with hostile/ challenging patients
• Not substantially subjected to adverse environmental conditions. Exposure to body fluids, communicable diseases and mechanical/electrical units, physical hazards, chemical hazards, solvents, sterilization agents, working with hands in water.

REQUIRED QUALIFICATIONS

• Previous experience working in a clinical setting
• Advanced computer and data entry skills.
• Up to date TB clearance, immunization record
• Knowledge of medical/nursing equipment to administer patient care
• Skill in identifying medical problems and recommending solutions
• Ability to handle multiple tasks at one time
• Good interpersonal relations skills
• Skill in preparing and maintaining records
• Computer literate
• Ability to prioritize duties
• Ability to react calmly and effectively in emergency situations
• Ability to interpret, adapt, and apply guidelines and procedures
• Ability to communicate effectively in person, over the phone, in writing and by computer
• Self-Starter
• Detail Oriented

ORGANIZATIONAL

• Complies with HIPAA regulations as they apply to the job; protects patient confidentiality.
• Promotes a positive, professional, working relationship with patients, physicians, peers and staff.
• Adheres to TQIC policies and procedures concerning compliance with government regulations. Reports any misconduct to the Clinical Director, Provider, Medical Director OR Human Resources

OTHER CONSIDERATIONS

• 5:30 PM Wednesday Leadership/ Managements are open for attendance, unless previously notified by management of required attendance. Weekly agendas with meeting minutes and/or trainings are disseminated for review and for those that cannot attend.
• Maintain HHHRC Core Values: Harm Reduction, Respect, Advocacy, Quality Care, Compassion and Integrity.

HOW TO APPLY

Please carefully read and fully comply with the following. Applicants should send a resume, a letter explaining their interest in and qualifications for this position, an application, and the names and contact information for three relevant references. Applications may be submitted via postal mail, fax or email attachment as follows:

Hawaii Health & Harm Reduction Center
677 Ala Moana #226
Honolulu, HI 96813
Telephone: 808-521-2473 ext. 234
Fax: 808-853-3274
Email: jcasken@hhhrc.org

Hawaii Health and Harm Reduction Center provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws.

This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation and training.